

Second Schedule

Form of Commencement Notice for Development

(Notice to a Building Control Authority pursuant to Part II of the Building Control Regulations, 1997)



Building Control Authority

Kilkenny County Council

OFFICE USE ONLY

Date received: _____

Register Ref: _____

Entered on: _____

Entered by: _____

Fee Received: _____

1.

I, the undersigned, hereby give notice/give notice on behalf of the person(s) named below*, to the above Building Control Authority (in accordance with Part II of the Building Control Regulations) that I/the persons named below* intend to carry out the development as described below. (* Cross out whichever is inappropriate)

Signature: _____ Date: _____ Tel: _____ Fax: _____

Name of person(s): _____ Email: _____

Address: _____

Commencement date (of works): _____ Fee payable (€): _____

2a. PROJECT PARTICULARS: (In addition, for Residential Developments, please complete Section 2b below)

Description of proposed development:

Planning permission no.: _____ Date of grant: _____ Date of expiry: _____

Fire Safety Certificate Number (if applicable): _____

Location of development: _____

2b. Residential Development Information:

Total number of dwelling units (one-off house or all phases): _____ Total no of phases*: _____

Phase for this commencement notice: _____ No. of units for this phase/commencement notice: _____

Commencement date for this phase: _____ (Proposed) end-date for this phase: _____

* "Where applicable", i.e. phasing information not relevant if development is only one dwelling unit.

3. Builder:

Name: _____ Tel: _____ Fax: _____

Address: _____ Email: _____

4. Building Owner Details: (if different from Section 1 above)

Name: _____ Tel: _____ Fax: _____

Address: _____ Email: _____

5. Building Designer Details:

Name: _____ Tel: _____ Fax: _____

Address: _____ Email: _____

6. Information: Person(s) from whom such plans, documents and any other information, as are necessary to show that the building or works will, if built in accordance with design, comply with the requirements of the Building Regulations, may be obtained.

Name: _____ Tel: _____ Fax: _____

Address: _____ Email: _____

7. Drainage System Foundations: Person(s) from whom notifications of the pouring of any foundations and/or the covering up of any drainage systems may be obtained

Name: _____ Tel: _____ Fax: _____

Address: _____ Email: _____

NOTICE

**Building Control Act 1990
&
Building Control Regulations 1997**

It is a legal requirement to submit a valid commencement notice **BEFORE** any works start.

A commencement notice will be returned as invalid if **ALL** sections, including fee, planning permission number and fire safety certificate number (where applicable) are not clearly and fully completed.

The fully completed notice must be submitted between 14 and 28 days prior to the commencement of the works.

Appropriate legal action will be taken for breaches of the Building Control Regulations 1997.

The fee is €30,

or where

- (a) the proposed works or the material change of use (as the case may be) relate to more than one building and
- (b) neither Part III, nor part III of the Building Control Acts, 1991 and 1994, apply such works or buildings

the fee is €30 in respect of each building

Completed Forms should be returned to:

Kilkenny County Council
Building Control Authority
County Hall
John Street
Kilkenny.
Co. Kilkenny.